

June 19, 2018

Joseph E. Evans

Assistant Principal Applicant

Bear, DE 19701

To Whom It May Concern:

I present to you this letter of interest for an Assistant Principal position for New Castle County Vocational School District. I believe my leadership skills would be a great fit for your school district. I am currently on the District Professional Development committee for the New Castle County Vocational Technical School District where I provide Learning Focused, Instructional Technology and Math Professional Development for administration and teachers. Moreover, I had the opportunity to be the 2017/2018 Math SAT Coordinator in which our average district math and reading scores increased. I am on the math curriculum team for Wilmington University as a Math Adjunct Professor where I help redesign Math for Teachers courses; in addition, provide professional development for instructional technology through the Northeast E-Learning Consortium.

I have had the opportunity to be Dean of Students and Administrative Intern at Seaford High School where I mentored and disciplined students according to the district and school code of conduct, and analyzed discipline data. Moreover, I have assisted colleagues in effective classroom management strategies and shared best teaching practices according to the Common Core State Standards in an effort to help foster an effective and positive learning environment. I served as a member of Christina School District's Aspiring Leaders Program and Teacher on Special Assignment (Acting Assistant Principal) at Bayard Middle school. As a potential candidate for the Assistant Principal position, I believe my personal and educational skills will be transferable to your organization. I have a Bachelor's of Science degree in mathematics and I am certified as Principal/Assistant Principal and School Leader I in the state of Delaware. I have also taught over 15 years as a certified secondary mathematics educator and currently hold a Masters of Education degree in Applied Educational Technology and completed courses toward my Doctorate in Innovational Leadership, Wilmington University, respectively.

I believe my Learning-Focused training as a Department Math Chair through the use of Acquisition and Extended Thinking lessons and activating strategies will help me effectively monitor the instructional process in various content areas. Having the opportunity to facilitate weekly building level and quarterly district level PLCs, Professional Learning Communities, in developing Learning Maps, KUDS, and analyzing math and reading data, I believe will serve as an asset to the Assistant Principal position. In addition, having an understanding of the Delaware Prioritized Curriculum and Common Core State Standards, smart boards, smart response clickers, elmos, and other technology educational tools have helped me create a problem based learning

environment for my current students. I served as Math Teacher, Testing Coordinator and STEM Academy Coordinator for Glasgow High School (Partnership Zone School), in Christina School District. In addition, I serve on the PBS (Positive Behavior Support), BLT (Building Leadership Team), and RTI (Response To Intervention) committees at Glasgow High School, in which I believe will add to the leadership qualities as Assistant Principal.

I have demonstrated a strong sense of commitment and teamwork by serving my country for four consecutive years in the United States Army 82nd Airborne Division as a paratrooper during the Desert Storm war. I was also a volunteer for the Delaware Parent Leadership Institute, where I helped parent volunteers' work on reading and math projects to present to their community schools to help raise standardized math and reading scores.

If I am the successful candidate, I hope to gain a more enriching incite of how to become a highly effective 21st century problem based student-centered leader in an administrative capacity. I am excited about this opportunity and I look forward to hearing from you.

Sincerely,

Joseph E. Evans, M.Ed. - Electronic Signature